



# 北京能源國際控股有限公司

## Beijing Energy International Holding Co., Ltd.

(Incorporated in Bermuda with limited liability)  
(於百慕達註冊成立之有限公司)  
(Stock Code: 686)  
(股份代號: 686)

24 April 2026

Dear registered shareholder(s),

### Reminder letter regarding the Arrangement of Electronic Dissemination of Corporate Communications

With reference to the notification letter dated 7 February 2024 titled “Arrangement of Electronic Dissemination of Corporate Communications”, Beijing Energy International Holding Co., Ltd. the “**Company**”) is writing to remind you that the Company has adopted electronic dissemination of corporate communications (the “Corporate Communications”), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <http://www.bjei.com> and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

The Company has not received your email address for the electronic dissemination of Corporate Communications. To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “**Reply Form**”). Alternatively, you may sign and return the Reply Form to the Company’s Hong Kong branch share registrar (the “**Share Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

**If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Branch Share Registrar, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company’s website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future.**

If you want to receive the Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Branch Share Registrar or send an email to [beijingenergy.ecom@computershare.com.hk](mailto:beijingenergy.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Branch Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
For and on behalf of  
**Beijing Energy International Holding Co., Ltd.**  
**Li Yuhai**  
Chairman

*Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.*

各位登記股東：

### 有關以電子方式發佈公司通訊安排的提示信函

根據日期為二零二四年二月七日有關「以電子方式發佈公司通訊之安排」之通知信函所述，北京能源國際控股有限公司（「**本公司**」）謹此提醒閣下，本公司已採用以電子方式發佈公司通訊（「**公司通訊**」）之安排，該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a)董事會報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b)中期報告及其中期報告摘要（如適用）；(c)會議通知；(d)上市文件；(e)通函；和(f)代表委任表格。

請注意，所有未來公司通訊的英文版和中文版將在本公司網站 <http://www.bjei.com> 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本。

本公司尚未收到閣下就接收公司通訊提供電子郵件地址。為確保及時收到最新的公司通訊，本公司建議閣下透過掃描本函背頁之回條（「**回條**」）上列印的閣下專屬二維碼來提供閣下的電子郵件地址。或者，閣下也可以簽署回條並交回本公司的香港股份過戶登記分處（「**股份過戶登記分處**」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓。

如果本公司沒有收到閣下的有效電子郵件地址，直至股份過戶登記分處收到閣下有效的電子郵件地址前，閣下將(i)無法收到任何有關發佈公司通訊的通知；(ii)需要主動查看本公司網站和披露易網站以留意公司通訊的發佈；及(iii)本公司未來將以印刷本形式發送可供採取行動的公司通訊<sup>(附註)</sup>。

若閣下希望收取未來公司通訊之印刷本，請填妥回條並將其發送給股份過戶登記分處或發送電子郵件至 [beijingenergy.ecom@computershare.com.hk](mailto:beijingenergy.ecom@computershare.com.hk)，並註明閣下的姓名、地址以及收取公司通訊印刷本的要求。請注意，收取未來公司通訊印刷本之指示由收悉閣下指示當日起計一年內有效，此後將過期。

如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午9時正至下午6時正（香港時間）期間致電股份過戶登記分處(852)2862 8688查詢。

代表  
北京能源國際控股有限公司  
主席  
李育海  
謹啟

二零二六年四月二十四日

附註：可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。

